# Setting a New Access Code Schedule Type

**Kwikset**

**1** While the Access Code is being created, tap "Schedule Type."

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Create an Access Code

ex. John or Dog Sitter

Enter 4-8 Digits

Schedule Type          Any Time >

Generate Random Code

Submit
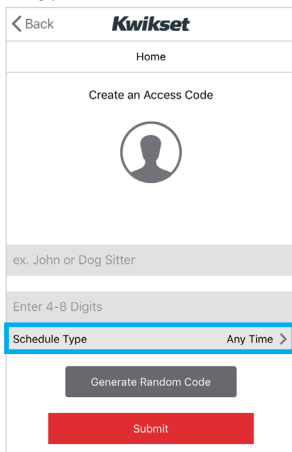
For **Aura locks**, you will need to be within Bluetooth range of the lock to access some features.

## Schedule Types

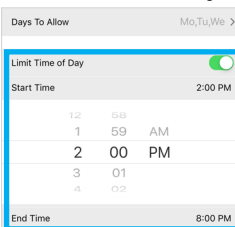| Type | Function |
|---|---|
| Any Time | Code can be used any time, every day of the week. |
| Limit by Date | Code can be used any time but only within a certain date range. |
| Limit by Weekday and Time | Code can only be used during a certain time range, on certain days of the week. |
| One Time Within 24 Hours | Code can only be used once in the next 24 hours. |

**2** Tap the Schedule Type you would like to set and follow the instructions in the chart below to set the parameters.

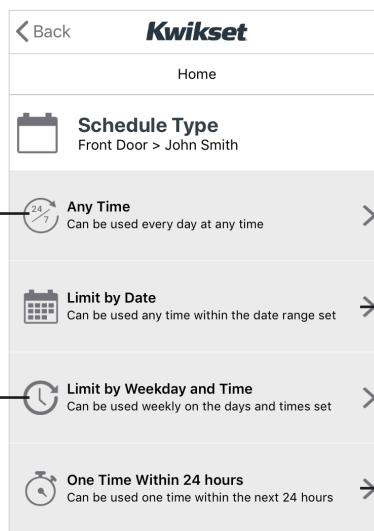To set an **Any Time** schedule, tap "Any Time." No other selections or settings are required.

To set a **Limit by Weekday and Time** schedule, choose the weekday(s) and the time range (if desired) you would like the Access Code to work.
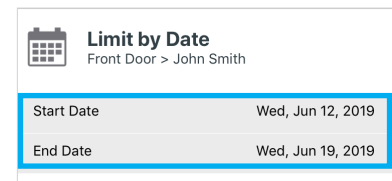
**Limit by Weekday and Time**
Front Door > John Smith

Clear All Days

Monday           ✓
Tuesday          ✓
Wednesday        ✓
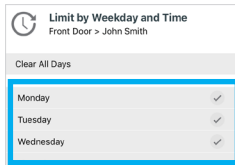
End Time must be after Start Time of the same day and cannot extend past 11:59 PM into the next day.

Days To Allow          Mo,Tu,We >

Limit Time of Day

Start Time                2:00 PM >

12    58
1     59    AM
2     00    PM
3     01
4     02

End Time                  8:00 PM >

Only one recurring time range can be set per Access Code. Time ranges cannot cross midnight and extend from one day to the next.
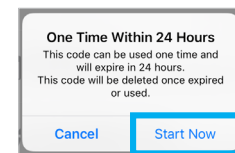
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**Schedule Type**
Front Door > John Smith

**Any Time**
Can be used every day at any time

**Limit by Date**
Can be used any time within the date range set

**Limit by Weekday and Time**
Can be used weekly on the days and times set

**One Time Within 24 hours**
Can be used one time within the next 24 hours

To access the Start and End times, toggle on Limit Time of Day.

It may take a few moments for changes to take effect.

Access codes will change from yellow to black when changes have been completed.

To set a **Limit by Date** schedule, choose the Start and End Date when you would like the Access Code to work.

**Limit by Date**
Front Door > John Smith

Start Date          Wed, Jun 12, 2019
End Date            Wed, Jun 19, 2019

Start Date must be today's date or in the future. End Date must be after the Start Date.

To set a **One Time Within 24 Hours** schedule, tap "Start Now" to start the 24 hour timer for that Access Code.

**One Time Within 24 Hours**
This code can be used one time and will expire in 24 hours.
This code will be deleted once expired or used.

Cancel          Start Now

The Access Code will be deleted or disabled after it has been used or 24 hours have passed (whichever occurs first).